

**TOWN OF MILLINGTON**  
**Mayor and Council Meeting Minutes**  
**January 14, 2020**

**Present:** Mayor CJ Morales  
Council Wayne Starkey  
Council Kevin Hemstock  
Council Eli Manning  
Council Michelle Holland

**Town Administrator:** Jo Manning

**Public & Others:** Sgt. Stuart Lodge of Kent County Sheriff's Department

**Call meeting to order:** Mayor Morales called the meeting to order at 6:30 PM.

**Pledge of allegiance was recited**

**Minutes of previous meeting:** A motion to approve the minutes for the December 10, 2019 meeting was entered by Council Starkey; a second by Council Hemstock, a vote of 5-0 was entered.

**Kent County Sheriff's Report** – Sgt. Stuart Lodge presented the monthly report. For the month of December, the Department worked 32 enforcement hours resulting in 20 warnings and 16 citations issued; with one citation resulting in a DWI arrest. There were 18 non-criminal calls for service and 1 criminal complaint. Council discussed their concern with 4-wheelers, golf carts, trikes, and gators riding the roads; especially those being driven by minors. Lodge will discuss with the Sheriff and contact the parents of known violators.

**Code Enforcement Report:** Reviewed.

**Maryland Environmental Services Report:** None provided.

**Town Administrator Report:** Reviewed. Jo Manning presented information on the recent interview process for a part-time maintenance person. Four resumes were received; after review of these resumes and information obtained through the interview process it was agreed the position would be 10 hours per week + emergency hours at a rate of \$12.00 per hour. Council agreed to offer the position to Sam Runkle of Millington; Jo Manning will offer the position and if accepted complete the hiring process.

Jo Manning reviewed a project list of future grant funding projects for the Town. In reference to the possibility of a dog park; Council recommended asking Elizabeth Beckley and Jackie Morris to be part of a committee to research and make recommendations of the construction of a dog park.

Jo Manning asked for clarification of the trash fee and who should be charged. A request was made by John Wesleyan Church to be exempted from this fee. Council discussed and determined there were to be no exemptions; everyone in Town will be charged.

Jo Manning received a request from the Fire Company regarding partnering with the Town for IT Support from the County. Council requested a breakdown of the fee to be charged to the Town before a decision can be made whether to include the Fire Company on the MOU. Council agreed that part of this MOU will include the installation and support of cameras at the Town parks and Town office.

Council discussed the next annexation they would like to begin; the annexation of Sandfield, properties along Millington Road, Mountaire property, the old Elementary School, and properties along

Galena Road. Council discussed the possible future of the old Elementary School; Administrator Manning shared the County will be issuing a RFP (request for proposal) for parties interested in obtaining the property and proposed uses. Council discussed the future implementation of a Town Personal Property Tax Rate which need to be approved by State legislation.

**Engineer's Report:** none provided

**New Business:**

**Resolution 2020-01 – Renewal of contract with Atlantic Broadband** – This resolution was introduced by Mayor Morales. A motion to adopt Resolution 2020-01 was entered by Starkey, a second by Hemstock, a vote of 5-0 was entered.

**Resolution 2020-02 – Adoption of amended Critical Area Map per State** – This resolution was introduced by Mayor Morales. A motion to adopt Resolution 2020-02 was entered by Starkey, a second by Hemstock, a vote of 5-0 was entered.

Administrator Manning asked for discussion regarding the future recording of meetings and posting on social media by attendees. After a discussion by Council, it was decided to include a notice on the meeting agenda and sign-in sheet disclosing permission must be granted prior to recording. Hemstock asked that during budget discussions, the Council consider purchase of a recorder and storing of all recorded meetings.

**Public Comments:** no public comments

**Council comments:** no additional Council comments

**Correspondence:**

There was no correspondence to review.

With no further business to discuss a motion to adjourn at 7:35 PM was entered by Council Starkey, seconded by Council Manning, a vote of 5-0 was entered.

Respectfully submitted,

Elizabeth Jo Manning  
Town Administrator