

# Town of Millington

## Mayor and Council Meeting Minutes

June 13, 2023

**Presents:** Mayor Kevin Hemstock  
Council Mark Linton  
Council Zita Seals  
Council Wayne Starkey

**Town Administrator:** Jo Manning

**Public & Others:** Melissa Ireland, Sheriff Hickman, Eric Crossley, Stephen Matthews and Will Bontrager

**Call Meeting to Order:** Council Kevin Hemstock called the meeting to order at 6:35 pm.

**Minutes of previous meeting:** A motion to approve the minutes for the May 9, 2023, meeting, was entered by Council Starkey; a second by Council Seals, a vote of 4-0 was entered.

**Susquehanna Operational Services Report:** Reviewed

**Kent County Sheriff's Report:** Sheriff Hickman gave the monthly report.

**Town Administrator Report:** Reviewed

**Code Enforcement Report:** Reviewed

**Rental Property Report:** Reviewed

### Old Business:

Admin Manning reviewed the RFP-Design/Rehabilitate Robvanary Park. We have received a grant to install soccer fields, skateboard curbs along the walking trail, and a basketball court. We continue to work with ShoreRivers to plant additional trees at various locations in Town. Admin Manning ask the Council to consider requesting a loan (line of credit) from a local institution to continue working on the community/business center project. She estimates replacement of the roof and installation of fire suppressions is 2 million, this loan would become part of the funding applications submitted for this project. These two items are required to obtain an occupancy permit from the Fire Marshall before any tenants can relocate to the site. The Council requested additional information; Manning explained this is a necessary part of the on-going project even if funded, monies will not be available until 2024 or 2025 extending the time before the project can be completed, space rented, and no repercussions from the agreement with the County to be substantially completed in five (5) years from 2022 signing.

## **New Business:**

### Special Event Permits submitted:

- Eastern Shore Drone Racers for 172 Sassafras Street property– questions were answered by Stephen Matthews, coordinator for Eastern Shore Drone Racers – Council approved permit request
- Millington Lions Club for 172 Sassafras Street property – Council approved permit request with a reminder there is no parking on the grass
- Kourtney Eastman for Robvanary Park – Council approved permit request

Admin Manning presented a MOU from Kent County IT for approval, this is the annual renewal for computer and website support. A motion to accept the MOU entered by Council Starkey, a second by Council Seals, a vote of 4-0 was entered.

Admin Manning updated the Council on the County Commission meeting regarding the text amendment for a height increase along the 301 corridor. Admin Manning explained public review seemed to be 50/50 on the height of the warehouse. After a brief discussion, Council agreed Mayor Hemstock would submit a letter to oppose the height amendment.

Mayor Hemstock read into record Resolution 2023-10- Authorize Submission of Application to Maryland DHCD, this is for grant funding for a Commercial Façade Program; a motion to adopt was entered by Council Linton, second by Council Starkey: a vote of vote of 4-0 was entered,

Mayor Hemstock read into record Resolution 2023-11- Authorize submission of Application to Maryland DHCD for Revitalization Program- Community/Business Center, a motion to adopt was entered by Council Starkey, seconded by Council Linton: a vote of 4-0 was entered.

Clerk Starkey inquired if the office is to close for the Juneteenth holiday, Council agreed the office should be closed for this holiday.

**Public Comments:** Eric Crossley representing Millington Volunteer Fire Company, thanked the Council for the use of the school parking lot for the car show in May. Mr. Crossley invited everyone to the July ice cream social; a regular event held at the Fire House by the Fire Company to raise money for Autism.

**Council Comments:** There was no comment.

**Correspondence:** There was no correspondence

With no further business to discuss a motion to adjourn at 8:28 PM was entered by Council Starkey, seconded by Council Seals, a vote of 4-0 was entered.

Respectfully submitted,

Jill Starkey, Town Clerk