

Town of Millington

Mayor and Council Meeting Minutes

June 11, 2024

Presents: Mayor Kevin Hemstock
Council Michelle Holland
Council Mark Linton
Council Zita Seals
Council Wayne Starkey

Town Administrator: Jo Manning

Public & Others: Sheriff Hickman of Kent County's Sheriff Department

Call Meeting to Order: Mayor Kevin Hemstock called the meeting to order at 6:30 pm.

Minutes of previous meeting: A motion to approve the minutes for the May 7, 2024 meeting was entered by Council Starkey; a second by Council Seals, a vote of 4-0 was entered. Council Holland arrive to the meeting late.

Susquehanna Operational Services Report: No Report

Kent County Sheriff's Report: Sheriff Hickman reviewed the May report; it was a busy month in the Millington area.

Town Administrator Report: Admin Manning reviewed her report with Council, provided an update on the senior housing project and community/business center project, the CCR report, an update on permits, and information from the Kent County Commission meeting.

Code Enforcement Report: Reviewed

Rental Property Report: Reviewed

Old Business: Admin Manning asked Council if they had any question or concerns regarding construction standards, Council agreed the Town needs to adopt the standards from both counties. Adopting these standards provides a base for future developers with their projects.

Public Hearing:

A motion was made to close the regular meeting and open the public hearing by Council Starkey and seconded by Council Linton, a vote of 5-0 was entered. A motion to open the public hearing was entered by Council Starkey and seconded by Council Linton, a vote of 5-0 was entered.

Mayor Hemstock read into the record Resolution 2024-11 – Amendment of the Subdivision Ordinance. There was no public comment. A motion to adopt was entered by Council Starkey and seconded by Council Linton; a vote of 5-0 was entered.

Mayor Hemstock read into the record Resolution 2024-12-Authorization to Submit CDBG Grant Application for the Community/Business Center. There was no public comment. A motion to adopt was entered by Council Starkey, a second by Council Linton, a vote of 5-0 was entered.

Mayor Hemstock read into the record Resolution 2024-13-Establishment of Citizen Participation Plan, a requirement of CDBG funding. There was no public comment. A motion to adopt was entered by Council Starkey, a second by Council Linton, a vote of 5-0 was entered.

A motion to close the public hearing was entered by Council Starkey and seconded by Council Seals; a vote of 5-0 was entered. A motion to open the regular meeting was entered by Council Starkey and seconded by Council Seals; a vote 5-0 was entered.

New Business: Admin Manning asked Council to consider naming the Community/Business Center. After a great deal of discussion, Council decided to table further discussion until fall. Admin Manning asked Council to review a list of proposed names for the streets to be constructed at the 172 Sassafras Street site. Following the current trend for naming of streets, it was agreed to name the streets after native trees and the Senior Housing units after native flowers.

Admin Manning presented Council with the applications for the Volunteer Fire Company Tax Credit. A motion to approve the submitted applicants tax credit was entered by Council Seals; a second by Council Holland, a vote 4-0-1, with Council Starkey recused was entered.

Admin Manning presented Council with the submitted Façade Program applications. She explained the procedures followed; invitation sent to all eligible business owners; from 23 businesses only 2 applications were received. Council approved a grant in the amount of \$2,500 to Talegate Market; and a loan/grant totaling \$5,000 to Sassafras Investments; a motion to approve these requests was entered by Council Starkey; a second by Council Linton, a vote of 5-0 was entered.

Admin Manning distributed Chapter 34- Flood Plains, Chapter 48- Peace and Good Order, and Chapter 78-Cannabis, for review and discussion at the July meeting. Admin Manning asked Council to call, email, or schedule a meeting to share questions and concerns.

Public Comments: No Comments

Council Comments: Council Linton asked if Council planned to purchase shirts for members. Clerk Starkey stressed it was not included in the approved budget. Council agreed if they desired to have shirts; it would be at their expense; anyone interested should contact the office with sizes and type of shirt.

Council Holland reminded Council, she will be unable to attend the July and August meetings.

Council Starkey asked if there any plans to create a new baseball field for the older players; the existing Lions Club Field does not meet the specifications required; the only field in Kent County is at Worton Park. Admin Manning explained this is the first time being suggested and at the present time there are no plans.

Correspondence: A request was received for a donation to Kent County Ag Center. This was not considered in the adopted budget.

Council received an invitation from the Historical Society of Kent County to attend Legacy Day, August 17, 2024 at 4 pm.

Information was received regarding the construction of a solar array farm at Peacock Corner Road and Cypress Road. There were no comments from Council.

With no further business to discuss a motion to adjourn at 8:30 PM was entered by Council Starkey, seconded by Council Seals, a vote of 5-0 was entered.

Respectfully submitted,

Jill Starkey, Town Clerk