

Town of Millington

Mayor and Council Meeting Minutes

September 12, 2023

Presents: Mayor Kevin Hemstock
Council Michelle Holland
Council Zita Seals
Council Wayne Starkey

Town Administrator: Jo Manning

Public & Others: Capt. Harry Kettner

Call Meeting to Order: Council Kevin Hemstock called the meeting to order at 6:30 pm.

Minutes of previous meeting: A motion to approve the minutes for the August 8, 2023 meeting, was entered by Council Starkey; a second by Council Seals, a vote of 4-0 was entered.

Susquehanna Operational Services Report: Reviewed

Kent County Sheriff's Report: Capt. Harry Kettner reviewed the monthly report.

Town Administrator Report: Reviewed.

Code Enforcement Report: Reviewed

Rental Property Report: Reviewed

Old Business: Admin Manning will be updating the emergency services plan. Admin Manning discussed with Council a need for a designated Medivac site for the Millington area. EMS currently utilizes the parking lot at 172 Sassafras Street which will not be available in the future with the proposed renovations of this site. She will be contacting Maryland State Police, Millington Fire Company, and Kent County Emergency Services to discuss construction parameters and possible locations. In the review of Chapter 2 - Ordinance Fines, Council recommended the inclusion of daily fines. In the review of Chapter 9 - Planning Commission, Mayor Hemstock recommended in §9-2B, a member needs to be a homeowner or business owner in town limits. Council Holland stated in §9-6A, the year HB 1045 was adopted needs to be included for additional reference. Admin Manning asked Council to consider offering economic development incentives, tax credits, or partnerships to encourage new business. In addition to incentives to a new business owner, consideration needs to be made for the property owner, in the case of a business rental site.

New Business: Admin Manning reviewed a special event permit submitted by Millington Lions Club to use parking at 172 Sassafras St for their end of year party for youth baseball teams that utilized Lions Field this past season, the event is scheduled for September 29th. Council approved the special event permit for the Millington Lions Club.

Council reviewed the amendment of Chapter 73 – Special Events and Parades, Resolution 2023-12. A motion was made to approve the amendment by Council Starkey; a second by Council Seals, a vote of 4-0 was entered.

The next Chapter of the Town’s Code for review will be Chapter 11- Recreation Commission, consideration needs to be made as to whether to amend or repeal this particular code.

Admin Manning shared with Council the single bid received for the reconfiguration of Robvanary Park. This project includes soccer fields, resurfacing of the walking trail, installation of skateboard cutouts, a basketball court, and installation of stormwater practices in the parking lot. The bid was submitted by Delmarva Building Group for \$77,286; we have received a grant from DNR Open Space & Parks in the amount of \$101,000. A motion to approve was entered by Council Starkey; a second by Council Seals, a vote of 4-0 was entered.

Public Comments: There was no comment.

Council Comments: Council Holland updated Council her activity with the Public Drainage Association’s tasks. Millington Lions Club’s Environment Group have agreed to assist with maintenance of the tax ditch.

Mayor Hemstock and Admin Manning will be meeting a group from MML to discuss future projects and view the site at 172 Sassafras Street September 14.

Admin Manning will be attending a meeting with DNR, Army Corps, and Shore Rivers on September 28 to visit the previous site of Big Mill & Little Mill Pond. Plans have been approved to remove the damaged dam and berm; allowing an improved flow of the streams and stormwater flow that previously filled the ponds.

Correspondence: There was no comment.

With no further business to discuss a motion to adjourn at 8:15 PM was entered by Council Starkey, seconded by Council Seals, a vote of 4-0 was entered.

Respectfully submitted,

Jill Starkey, Town Clerk