

# Town of Millington

## Mayor and Council Special Meeting Minutes

July 26, 2023

**Presents:** Mayor Kevin Hemstock  
Council Michelle Holland  
Council Zita Seals  
Council Wayne Starkey – recused due to Fire Company member

**Town Administrator:** Jo Manning

**Public & Others:** Jessica Bennet, Dina Downey, Joshua Dixon

**Call Meeting to Order:** Council Kevin Hemstock called the meeting to order at 4:00 pm followed by the pledge of allegiance.

### Special Meeting Discussion:

This meeting was called to discuss the Special Events permit for the Community Volunteer Fire Company 100<sup>th</sup> Anniversary celebration. The meeting was advertised on the Town's website, Town's Facebook page, and two weeks in the Tidewater Trader. Discussion points were:

- Closing of Streets – North Sassafras Street, West Cypress Street, and School Street – during parade only, KC Sheriff Dept providing traffic control - request approved 3-0-1
- Closing of Right-of-way – Back Street, Hurtt Avenue, Comegys Street, Millington Road, South Sassafras Street, East Cypress Street – during parade only, KC Sheriff Dept providing traffic control - request approved 3-0-1
- Waiver of special event fee for Fire Company - \$25 admin – holding \$200 for special events from Fire Company for 2023 – request approved 3-0-1
- Permission to serve alcohol on public property – Millington Code §18 – Alcoholic Beverages – Public Consumption – beer is to be served by Patriot Acres; wine is to be served by Harbor Ridge Winery – request approved 2-1-1
- Waiver of vendor fees for food trucks – business license (\$25), food truck license, administration fee (\$225 – refund of \$200 at end of event), Master Sign Plan (\$90) = \$340 per vendor – waver of \$200 retainage fee 3-0-1; waiver of business license fee 1-2-1; waver of Master Sign Plan and fee 3-0-1

Millington Volunteer Fire Company Special Events permit – approved with waiver of all fees for Millington Volunteer Fire Company.

Sudlersville Volunteer Fire Company Special Events permit – approval with waiver of \$200 retainage fee and not required to submit Master Sign Plan.

**Public Comments:** There was no comment.

With no further business to discuss a motion to adjourn the special Council meeting at 4:15 PM was entered by Council Seals, seconded by Council Holland, a vote of 4-0 was entered.

Respectfully submitted,

Elizabeth Jo Manning, Town Administrator