

**Town of Millington
Planning Commission
Minutes of the Meeting
July 25, 2024**

Call to order: The meeting of the Planning Commission for the Town of Millington was called to order at 7 pm by Chair Joyce Morales. The Commissioners in attendance were Moe Morton, Rocky Datta, Patty Cartagena-Santiago, and Rita Jackson .

Minutes: Minutes of May 23, 2024 were reviewed. Commissioner Morton entered a motion to approve, Commissioner Jackson seconded the motion, vote of 3-0 was entered.

Public: Mr. Coombs representing House of Prayer Holiness Church

Reports: All reports were reviewed.

Old Business:

- Administrator Manning updated everyone on the progress of Millington Senior Village and the community resource center projects.

New Business:

- Ramnarayn, Inc. dba Country Liquors – Master Sign Plan Amendment – a request was made to be allowed to display sale item banners across that section of plywood on the front of the building; banners to be changed periodically – after discussion a vote of 5-0 to allow amendment was entered.
- United States Post Office – Master Sign Plan Biennial Review – no changes were requested; Master Plan was renewed with a vote of 5-0.
- House of Prayer Holiness Church – a request for a conditional use was made by owners, Robert and Christine Bramble, to allow a church to operate in the eastern side of the building (currently vacant); a motion to allow the conditional use was entered by Morton, a second by Jackson, a vote of 5-0 was entered. Admin Manning explained the building will need a commercial inspection and an occupancy certificate issued prior to allowing usage. This will be scheduled for some time in August. In the meantime, minor renovations will be made to this section of the building. A new Master Sign Permit must be submitted for approval.
- Jesus Herrera Catalan dba JHC Auto Repair – Commissioners reviewed of the request to issue a special exception to allow an automobile repair shop at 407 Cypress Street; this business will need to comply with the FOG (Fats, Oils, Grease) Ordinance, submit a Master Sign Plan application, pass the commercial inspection and be issued an occupancy certificate prior to opening for business; Planning Commissioners will recommend to Board of Appeals with the following contingencies: all work is to be done inside of building, no storage trailers on property unless prior approval by Planning Commission, no storage of vehicles on property.

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Zoning Ordinance Review and Amendments:

Admin Manning distributed sections 80-1 through 80-15 for review and comments; to be discussed at the next meeting.

Planning Commission Comments:

- Chair Morales asked Town to look into overhanging tree branch from 188 Sassafras Street to 190 Sassafras Street
- Commission asked Town to address La Cascada Restaurante regarding the sign in the window with the hours of operation; needs to be replaced with something more professional.

The next meeting will be on August 22, 2024, at 7:00 PM. With no further discussion a motion to adjourn the meeting was made by Morton at 8:02 PM, a second made by Jackson, a vote of 5-0 was entered.

Respectfully Submitted,

Elizabeth Jo Manning
Town Administrator